

**Waiakea High School BEST Academy
Personal Transition Plan/Senior Project
PTP Checklist**



Student Name:			
Advisory Teacher:			
BEST ACADEMY REQUIREMENTS			
10th	11th	12th	
			Academy Intake Form
			Personal Statement/Essay: Brainstorm (10 th) Draft (11 th) Final (12 th)
			Professional Resume (11 th grade, update in 12 th)
			Post-Secondary Plan (11 th grade, update in 12 th)
			PTP/Senior Project Consent Form (Signatures Required)
OPTIONAL PTP ITEMS			
10th	11th	12th	
			PSAT/SAT/ASVAB/COMPASS/ACT Scores
			Interest Inventory (yearly)
			High School Course of Study
			Job Applications
			College Research & Applications
			Cover Letters & Thank you Letters
			FAFSA
			Scholarships
			Letters of Recommendation
			Networking List
			Achievements (updated yearly)
			Field Trips/Guest Speaker Info
			Internships/Co-op Evaluations & Experiences
			Senior Project Research Paper
Date Completed:			
Advisory Teacher's Signature:			