


Name:

On-Time Submittal 

Late Submittal 

Required Document	Complete	Incomplete/ Edit	Missing	Other
Interest Survey RIASEC				
Unofficial Transcript				
High School Course Plan				
Personal Statement				
Professional Resume				
Personal Data Sheet				
Job Application				
College Application				
Letter of Recommendation				
Post High School Plan				
3 Career Research				
Community Service Log				
Senior Project Student & Parent Consent Form				
Binder				
Sheet Protectors				
Appropriate Tabs				
Name on Front Cover				
Documents in correct order				